

INTERNAL REGULATIONS OF THE INTERNATIONAL STUDENT BOARD OF EUGLOH

Preamble

The Higher Education Institutions (hereinafter HEIs) live nowadays a process of change and adaptation within the new framework of European University Alliances. In particular, the European University Alliance for Global Health (hereinafter EUGLOH) was funded in 2019 by five HEIs (Université Paris-Saclay, Lunds Universitet, Szegedi Tudományegyetem, Universidade do Porto, and Ludwig-Maximilians-Universität München) and extended in 2022 to four new HEIs (Universidad de Alcalá, Universitetet i Tromsø – Norges Arktiske Universitet, Univerzitet u Novom Sadu, and Universität Hamburg). These nine universities carried out the founding process, which was formalized after the Grant Agreement's approval, 25 October 2022, by the European Commission. This Agreement is the basic institutional rule to set EUGLOH.

In Annex 1 Article 2.2.2 of the aforesaid Grant Agreement, the International Student Board, as the supreme student representation and coordination body within EUGLOH, and the Local Student Boards, as student representation and coordination bodies within the nine partner universities, are established as student representation bodies.

The main objective to elaborate the Internal Regulations is to adjust and adapt the International Student Board in EUGLOH to a current regulatory framework which details the operation, structure, composition and organization of this student representation body.

Additionally, this Regulation aims at emphasizing the importance of student representation at a local, national and international level, which shall be increasingly present in decision-making and debates within academia and management. It is necessary to establish a structure which allows effectively defending students' interests since they represent the largest and central group within the university system.

The International Student Board approved the following Regulation, by an absolute majority, in ordinary session 27 September 2024.

PART I. GENERAL PRINCIPLES

ARTICLE 1. Object and scope of action

This Regulation shall apply to all students of the member HEIs of EUGLOH, in the full development of its actions. The International Student Board (hereinafter ISB) is the supreme student representation and coordination body within the European University Alliance for Global Health (hereinafter EUGLOH), in accordance with Annex 1 Article 2.2.2 of the Grant Agreement of EUGLOH. Its operation shall be democratic, based on the will of the majority of its members and governed by the hereby Regulation subject to higher rank regulations. Consequently, the object of this Regulation is to provide the ISB with the regulatory standards and internal organization to be able to develop active functions by means of university legislation.

ARTICLE 2. Governing principles

Within the ISB, proceedings that favour any ideology, belief or political party, as well as profit-oriented activities, may not take place, in conformity with its public character, and according to the law in force.

ARTICLE 3. Functions

1. The functions and objectives of the ISB within EUGLOH and the student representation in external bodies, are:

- a) Represent students of every Member University in official studies and courses, or participate in any activity of EUGLOH before any matter of general interest, and, in this sense, act as the validly recognised interlocutor of this group.
- b) Defend rights recognised to students, ensure their application, and work for further recognition and deepening of the aforesaid.
- c) Secure and ensure the effective enforcement of EUGLOH regulation, especially those rules that affect students.
- d) Participate in the regulatory proliferation of EUGLOH that affects students.
- e) Participate in concurrence in the formation of the general will of EUGLOH student body, through the mechanisms set up for this purpose.
- f) Assist, support and coordinate in its work every student representative within the scope of action before any alliance authority.
- g) Promote the understanding and coordination with and between the Local Student Boards (hereinafter LSBs) in any matter of common interest.

- h) Appear through their ordinary representatives or by express delegation in others, where the ISB is required or determined by the performance of their duties.
- i) Encourage and coordinate actions of their representatives in the different governing bodies within EUGLOH.
- j) Participate in matters directly affecting the student body that EUGLOH governing bodies deal with.
- k) Communicate problems regarding teaching and education given in EUGLOH to the competent bodies.
- l) Disseminate and inform agreements adopted by EUGLOH governing and student representative bodies which are relevant to students.
- m) Ensure the application of principles regarding equal opportunities, liberty, legality, publicity and objective operation of university institutions, with respect to personal special features, plurality and other values enshrined in our legal system.
- n) Any other function or objective that is also intended subject to current legislation.

2. In order to achieve its functions and objectives, the ISB may carry out the proposals and actions whenever necessary in its respective scope of action, as well as relations at local, regional, state and international levels whenever it deems opportune. Particular attention shall be paid to the relations with the LSBs.

PART II. COMPOSITION AND ORGANIZATION

ARTICLE 4. Members

1. The ISB will be composed by a student representative appointed by every LSB of EUGLOH, i.e. elected by students. The LSB can delegate this appointment to an equivalent student board within the university, provided that the LSB endorses such a decision. The ISB representatives shall take official studies in the Member University corresponding to that LSB.
2. The term of office of the members of the ISB shall be annual, starting in the three first months of the academic course of the Member University, and may be successively renewed in their capacity as members at any moment, provided they fulfil the requisite conditions.
3. The members of the ISB shall have voice and vote in the framework thereof. Such power may be delegated to another member of the same LSB or by delegation of the LSB, provided a justification and notified to the ISB Coordinator no later than 24 hours before a meeting. The delegated votes shall be effective when calculating the quorum.
4. Without prejudice to the above, the ISB members shall cease to hold office only for one of the following reasons:

- a) By resignation or waiver.
- b) By stop taking official studies in the Member University corresponding to the LSB by which they were elected.
- c) By non-compliance with the agreements adopted by the ISB.
- d) By death or supervening incapacity, or a sentence of disqualification.
- e) By termination of its mandate.

5. The ISB will be guided by a Coordinator, with voice but without vote, who is also a student representative taking official studies in one of the member Universities of EUGLOH. The competences and functions of the ISB Coordinator are detailed in Article 6 of this Regulation.

6. Additionally, any student that, by means of experience or expertise in the field addressed, may participate in the ISB as a collaborative or observer member, meaning, with voice, but without vote in the ISB decisions. The ISB shall have previously approved in one of the sessions the attendance of this student as a collaborative or observer member.

ARTICLE 5. Competences and obligations

1. The rights of the ISB members are:

- a) Have voice and vote in the ISB meetings.
- b) Have the right to speak in the ISB meetings and take action, as appropriate, in accordance with operating rules that may be applicable for that purpose.
- c) Take specifications that may be considered appropriate regarding their interventions in formal meeting notes.
- d) Receive ISB information and explanations if so requested.
- e) Propose items for inclusion on the agenda of ISB meetings before they have been convened.
- f) Free access to ISB files and documents, provided that the member does not misuse them or does not interfere in the normal course of activities of the body. This documentation shall always be available through the official channels created by EUGLOH.

2. The obligations of the ISB members are:

- a) Carry out the work and responsibilities for which they were designated effectively and diligently.

- b) Use and take care of the files and documents entrusted to them in the performance of their functions and rights.
- c) Attend every ISB meeting. If unable to attend, they shall notify beforehand their absence, as well as be compulsorily informed of the matters discussed to communicate them to those they represent.
- d) Fulfil and ensure all the agreements taken by the ISB or by other representative or working bodies. Non-compliance with the agreements adopted by the ISB shall be grounds for dismissal according to Article 4.4.c) of this Regulation.
- e) Defend and convey the opinion of students that they represent, and, in turn, explain and be held accountable of their performance in the ISB.
- f) Inform the ISB of their actions in the performance of their functions.

ARTICLE 6. ISB Coordinator

1. The ISB will be guided by a Coordinator, with voice but without vote, who is also a student representative taking official studies in one of the member Universities of EUGLOH. This student representative in charge of the ISB Coordination, shall be different from the ISB member representing their LSB and shall have the endorsement of their LSB to be able to do the post of ISB Coordinator.
2. The term of office of the ISB Coordinator shall be annual, starting in January and ending in December. This position shall rotate every year between the EUGLOH university members to follow the principle of equity.
3. The ISB Coordinator shall be selected by the ISB full members, and later presented to the EUGLOH Coordinator University for its ratification.
4. The competences of the ISB Coordinator are:
 - a) Maintain constant contact with the ISB full members, at least, on an official basis.
 - b) Be responsible for convening the ISB meetings.
 - c) Elaborate the meeting minutes and any other documents relating to the ISB.
 - d) Maintain constant contact with the Coordinator and the Secretariat of EUGLOH, always defending the interests and rights of the students.
 - e) Inform the ISB of their actions in the performance of their functions.
 - f) Fulfil and ensure all the agreements taken by the ISB or by other representative or working bodies. Non-compliance with the agreements adopted by the ISB shall be grounds for dismissal according to Article 6.5.c) of this Regulation.

5. The ISB Coordinator shall cease to hold office for one of the following reasons:

- a) By resignation or waiver.
- b) By stop taking official studies in the Member University.
- c) By non-compliance with the agreements adopted by the ISB.
- d) By death or supervening incapacity, or a sentence of disqualification.
- e) By termination of its mandate.

6. The ISB Coordinator may be removed by a two-thirds majority vote of the ISB members, provided that it is included in an agenda item, without being effective under the urgency procedure referred to Article 7.4 of this Regulation.

7. In case the ISB Coordinator position becomes vacant for any of the reasons indicated in points 5 or 6 of this Article, the following procedure shall be followed for the substitution until the end of the year:

1. At the Member University where the ISB Coordinator belonged to, the LSB shall elect in a maximum period of two weeks after the vacancy, another student who shall meet the requirement indicated in point 1 of this Article. This proposal shall be provided to the ISB so that the ISB full members decide whether to accept the proposal at an extraordinary session. This meeting shall be convened no later than 72 hours after the decision of the LSB and shall have a single agenda item to decide the ISB Coordinator. If approved by the ISB full members, the selected student will be the new ISB Coordinator.
2. In case the ISB rejects the LSB proposal, the ISB full members shall reconvene at an extraordinary session convened no later than 72 hours after the rejection. This meeting shall have a single agenda item to nominate a new ISB Coordinator by any of the ISB full members. This nomination shall meet the requirements indicated in point 1 of this Article.
3. Once the new ISB Coordinator is elected, the decision shall be communicated to the EUGLOH Coordinator University to finalize the corresponding procedures within the Alliance. The new ISB Coordinator's term of office shall cover only the time remaining until the end of the year. The one-year period cannot be restarted after the election.

ARTICLE 7. Convene meetings

1. The ISB shall meet, at least, every two months in ordinary session, and in extraordinary session, whenever deemed appropriate by the ISB Coordinator or at the request of 20% of the full members of the ISB. In the latter case, the ISB Coordinator shall include, among others, at the head of the agenda the items requested by those who have promoted the meeting.

Between the request date, which shall be written and provided to the ISB Coordinator, and the extraordinary meeting, they may not elapse more than fifteen days, between which any other meeting may not be convened. The latter is without prejudice to the holding of meetings between this period that were convened before to the extraordinary request, and with an agenda already established.

2. To validly constitute the ISB meetings, the convening of the sessions shall be in writing and notified by official electronic means to every full member. Ordinary meetings shall be convened at least five working days in advance, and extraordinary meetings at least three days in advance.

3. The standing points of the agenda for any ordinary meeting are: the lecture and approval of the minutes of the previous session and those of pending extraordinary sessions, the approval of the agenda, and question time.

4. Those matters which have not been included in the agenda may not be addressed in the meetings, except those that, given its urgency, are deemed appropriate unanimously by those who attend the meeting. Decisions may not be taken on agenda items that require documentation which has not been available to its revision, at least, 48 hours before the start of an ordinary meeting, and 24 hours of an extraordinary session, unless otherwise provided for two thirds of those who attend the meeting.

5. The quorum for the full and valid constitution of the meeting is established in the half plus one of its members in the first call. In the second call, the constitution shall be valid whichever the number of attendees is. At least, fifteen minutes shall elapse between the two. It is indispensable the presence of the ISB Coordinator for the constitution of the meeting.

ARTICLE 8. Agreements

1. The ISB agreements shall be adopted by a simple majority of the members present in its sessions. Those agreements shall always be available for consultation of the members and for any person as public information, at least, in virtual form.

2. These agreements shall be binding within the field of competence of the ISB. The ISB may advocate the removal of student representatives that, fully aware, breach the agreements legitimately taken.

ARTICLE 9. Presence in EUGLOH Governing Bodies

1. The ISB shall define and adopt its own procedures to decide, from among the ISB full members, the student voting members, exclusively proposed and modified by the ISB, for the EUGLOH Governing Bodies, including both Executive Board (hereinafter EB) and Governing Board (hereinafter GB).

2. Both EB and GB shall have three student representatives with voice and vote, notwithstanding the invitation of other student representatives with voice, though without vote. The student voting members will be annually elected by the ISB. The universities represented by these three students in the EB and GB shall rotate annually to ensure the representation of every university member.

3. The election of different student representatives in every decision-making board (EB and GB) will be ensured to promote diversity and contemplate the diverse casuistry of every university member. These students shall transfer the agreements and decisions legitimately taken in the ISB's meetings to the EB and GB, always promoting students' needs and interests and duly ensuring the decisions and discussions to the ISB. Additionally, when necessary these students shall update the governing bodies about LSBs and prepare background documents to support ISB decisions.

PROVISIONS

ADDITIONAL PROVISION. Reform

1. The ISB owns its internal documents and it is approved and reformed by the International Student Board. These internal procedures shall be included in the Handbook of Joint Operational Procedures to share this information with EUGLOH community.

2. Any modification shall require the absolute majority of the votes in favour by the members of the ISB, when, at least, half past one of its members are present in one of its respective sessions.

3. The reform or removal proposal of this Regulation may exclusively draw from the student representation bodies of EUGLOH.

FINAL PROVISION. Entry into force

The current Regulation shall become effective on the day after its approval by the International Student Board.